



IATSE LOCAL 411
INTERNATIONAL ALLIANCE OF THEATRICAL STAGE EMPLOYEES
 Production Coordinators, Craftservice Providers and Honeywagon Operators
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PRODUCTION COORDINATORS

MINIMUM WEEKLY CONTRACTED RATES

Budget Tiers

All rates are listed in Canadian funds

Tier	Theatrical Motion Pictures <i>(includes Feature Films)</i>	Television Motion Pictures <i>(includes M.O.W. & Direct-to-Video)</i>	Television Series Per 1-hour Episode <i>(includes Pilots)</i>	Television Series Per 1/2-hour Episode <i>(includes Pilots)</i>	Mini Series Per 2-hour Episode
1	\$9,500,001 and over	\$7,000,001 and over	\$1,500,001 and over	\$900,001 and over	\$5,500,001 and over
2	\$6,000,001 - \$9,500,000	\$5,000,001 - \$7,000,000	\$1,000,001 - \$1,500,000	\$600,001 - \$900,000	\$4,000,001 - \$5,500,000
3	\$4,000,001 - \$6,000,000	\$3,000,001 - \$5,000,000	\$800,001 - \$1,000,000	\$425,001 - \$600,000	\$3,000,001 - \$4,000,000
4	\$2,000,001 - \$4,000,000	\$2,000,001 - \$3,000,000	\$550,001 - \$800,000	\$275,001 - \$425,000	\$2,000,001 - \$3,000,000
5	\$1,000,001 - \$2,000,000	\$1,000,001 - \$2,000,000	\$200,000 - \$550,000	\$125,001 - \$275,000	\$1,000,001 - \$2,000,000
6	\$0 - \$1,000,000	\$0 - \$1,000,000	\$0 - \$200,000	\$0 - \$125,000	Under \$1,000,000

See Article 26 for New Media tiers, rates and fringe.

Minimum Rates

	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	Tier 6
Production Coordinator	\$2,111	\$2,036	\$1,997	\$1,913	\$1,780	Negotiable
Assistant Production Coordinator+	\$1,429	\$1,377	\$1,339	\$1,300	\$1,203	Negotiable
Production Secretary	\$1,084	\$1,046	\$992	\$964	\$882	Negotiable

Rates are weekly, based on a 12-hour day.

+Travel Coordinators rates are equivalent to the Assistant Production Coordinator rate.

Rates for Other Coordinators are negotiable. Other Coordinator positions include a Union member hired in a category that includes but is not limited to Art Department Coordinator, Clearances Coordinator, Script Coordinator, Visual Effects Coordinator, Post Production Coordinator, or similar administrative position, for example in the Special Effects or Construction departments.

All rates listed are minimums.

OTHER DETAILS

Work Week (Article 7)	Work week is seven days, the first five being work days, the 6 th and 7 th being days off.	
Work Day (Article 7)	Work day is up to 12 hours, inclusive of meals.	
Overtime (Article 9)	Work after 12 hours at 2X one-sixtieth of the weekly contracted rate calculated in six (6) - minute increments Work after 14 hours at 3X one-sixtieth of the weekly contracted rate calculated in six (6) - minute increments	
6th Day (Article 7)	1½ X one-fifth of the weekly contracted rate. All overtime is at 3X one-sixtieth of the weekly contracted rate.	
7th Day (Article 7)	2 X one-fifth of the weekly contracted rate. All overtime is at 3X one-sixtieth of the weekly contracted rate.	
Turnaround (Article 8)	Turnaround is 10 hours. Encroachment is at 2 X one-sixtieth of the weekly contracted rate and is calculated in six (6) - minute increments.	
Holidays (Article 12)	Not Worked: No deduction from weekly contracted rate. Worked: Additional one-fifth of the weekly contracted rate. (2 X rate if worked) Any employee who works the scheduled day before and the scheduled day after a statutory holiday will receive payment for the statutory holiday. Declaration of a change to statutory holiday shall be made to the Employee and the union a minimum of fourteen (14) calendar days prior to the proposed date.	
Weekend Turnaround (Article 8)	On a 5 - day work week: Fifty-four (54) consecutive hours. On a 6 - day work week: Thirty-four (34) consecutive hours. If there is a holiday, there shall be an additional 24 hours in the rest period.	
Upgrades (Article 6)	If, at the direction of the Company, an Employee works for six (6) - hours or more in a classification higher than the classification under which the Employee is called for work, the higher rate shall prevail for the period. Such upgrades are not automatic and the Company, in consultation with the Production Coordinator will in good faith consider any such upgrade. On the occasion, such as during a shifted work week, when the Production Coordinator is absent for the day and the Assistant Production Coordinator or Production Secretary is working unsupervised, then the Employee shall be upgraded to the higher category for that day.	
Cancellation of Calls (Article 17)	The Company may cancel daily calls for Employees up to 6:00pm (1800 hours) prior to the starting time of the call. In the event that such a notice is not given, the Producer shall pay the employee one (1) day's pay at the basic rate.	
Meal Breaks (Article 11)	No employee shall work longer than six consecutive hours without the Company providing a hot meal. If a meal is not provided the Company shall compensate the Employee seventeen dollars (\$17.00) when the first meal period and thirty-three dollars (\$33.00) when the second meal period is due. This standard shall apply throughout prep, shoot and wrap periods.	
Penalties	All penalties are calculated in six (6) - minute increments.	
Per Diem (Article 15)	Seventy (\$70.00) per day plus hotel, calculated on the basis of: Breakfast - \$15.00, Lunch - \$17.00, Dinner - \$33.00, Incidentals - \$5.00	
Mileage (Article 15)	For use of personal vehicles, employee shall be reimbursed at prevailing CAA or AAA rate.	
Fringes & Deductions (Article 13)	Vacation Pay:	7% of total weekly wages (Tier 1 & 2) 6% of total weekly wages (Tiers 3 to 6)
	Health and Welfare:	4% of total weekly wages (All Tiers)
	Retirement:	6% of total weekly wages (Amount matched by employee on all Tiers)
	Levy:	2% of total weekly wages (All Tiers)
	Working Dues (Deduction):	1.25% of total weekly wages (All Tiers)
Bond (Article 13)	\$15,000 for the Coordinator Caucus.	

Boundaries (Article 10)	Winston Churchill Boulevard to Castlemore Drive to Highway 50 to Major Mackenzie to Highway 30 to the Seventh Concession to Durham Road 23 to Lake Ontario. Variances to the boundaries to be discussed with the Business Agent.
Travel Time (Article 10)	Travel time to a location outside of the boundaries (excluding Kleinberg Studios) is considered as time worked and subject to provision of overtime and penalties.