

HEATHER K. DAHLSTROM

PRODUCTION SECRETARY



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Producer/ Project Development	Torch Head Productions Inc & Torch Head Independent Productions Working along side with Adam "Bucky" Bocknek, Darrin Brown, Patrick Hagarty & Robert James Spurway	Production Company Features/TV/Short Films Sept 2005-Present	Toronto, ON
Supervising Producer/ Line Producer (*Thunder Bay, ON)	Dog Eat Dog Director: Curtis Jensen Executive Producer: Cullen Fairfield Producers: Curtis Jensen	Short Film 6 min RED Camera Non-Union Cast August 2009	Bravo/ Apple Wagon Films/ Torch Head Independent
Supervising Producer/ Line Producer (*Thunder Bay, ON)	A Guiding Hand Director: Curtis Jensen Executive Producer: Cullen Fairfield Producers: Curtis Jensen	Short Film 7 min RED Camera Non-Union Cast August 2009	Ontario Arts Council/ Apple Wagon Films/ Torch Head Independent
Producer	The Rose Seller Director: Kevin Barnes Co-Executive Producer: Dan Houck Producers: Kevin Barnes, Angela Mastronardi	Short Film 6 min RED Camera Non-Union Cast August 2009	Bravo/ Film Orchard/ Torch Head Independent
Line Producer	You Are Here Director: Daniel Cockburn Exec. Producer: Matthew Stone Producer: Dan Bekerman	Feature 90 min RED Cam, P2 HD, 35mm, 16mm, Super 8, Beta Max ACTRA TIP Aug 2008-Feb 2009	Canada Arts Council/ Ontario Arts Council/ zeroFunction Productions
Production Consultant (*New York, NY)	Here to There Artist: Sonya Kitchell Director: Edward Boyce Producers: Jamie Proctor, Douglas Karr	Music Video Sept 2008	Chop Wood Carry Water
Producer	Ten For Grandpa** Director: Douglas Karr Producers: Douglas Karr, Edward Boyce, Guy Godfree, Jamie Proctor **OFFICIAL SELECTION OF 29 FILM FESTIVALS WORLD WIDE INCLUDING: SUNDANCE, LOS ANGELES, SEATTLE, VANCOUVER, CALGARY, ATLANTIC **BEST DIRECTOR: HOLLYSHORTS **JURY PRIZE: ASPEN SHORTSFEST	Short Film 6 min 35mm Scope ACTRA TIP Nov 2007	Bravo/ Chop Wood Carry Water/ Torch Head Productions
Production Coordinator (*Burk's Falls, ON)	Running Mates Producers: Sean Buckley, Thomas Michael LP: Dan Bekerman, PC: Tina Vacalopoulos	Feature Sept 2009-Oct 2009	Buck Productions

Production Coordinator	MTV Artist of the Week: Nelly Furtado MTV Producer: Sheree Shu Exec. Prod: Richard Cureton Line Producer: Dan Bekerman	Reality Doc/ MMVA Commercials August 2007	MTV-NYC/ Spy Entertainment
Travel Coordinator	Another Way To Die (<i>Quantum of Solace</i> Theme Song) Artists: Jack White & Alicia Keys Exec. Producer: Jannie McInnes Producer: Shannon Brand	Music Video Aug 2008-Sept 2008 (2 weeks)	Revolver/ Anonymous Content/ Sony Pictures
Script Coordinator	T-Bag & Bonkers' ½ Hour of Power Producers: Colin Brunton, Jim Mauro	TV Series Development Dec 2006-Jan 2007	Easy Film & TV
Assistant Production Coordinator	Defendor Producers: Nicholas Tabarrok, Sean Buckley PM: Dan Bekerman, PC: Susan R. Jones	Feature Nov 2008-Dec 2008	Darius Films/ Buck Productions
Assistant Production Coordinator* (*Main & 2 nd Unit)	Max Payne Exec. Producer: Tom Karnowski Producers: Julie Yorn, Scott Faye Assoc. Producer: Peter Veverka PM: Whitney Brown, APM: James Fraser PC: Stefan Steen, PS: Brendan Curran	Feature Nov 2007-May 2008	20 th Century Fox
Assistant Production Coordinator* (*Also booked travel)	Jumper Exec. Producer: Kim H. Winther PM: Whitney Brown, PC: Lori Pumputis	Feature Sept 2007-Oct 2007 (Reshoots)	20 th Century Fox/New Regency Pictures
Assistant Production Coordinator	The Latest Buzz Exec Producer: Brent Piaskoski Line Producer: Kevin May PM: Elizabeth Young, PC: Jules Periera	TV Series May 2007-Aug 2007 (Season 2)	Family Channel/ Decode Entertainment
Assistant Production Coordinator	Celine: The Celine Dion Story Exec. Producer: Laszlo Barna Line Producer: Tashi Bieler PM: Helene C. Valinsky PC: Amanda Cameron	MOW Mar 2007-May 2007	CBC/ Barna-Alper
Assistant Production Coordinator	Hank & Mike Producers: Nicholas Tabarrok, Thomas Michael PM: Dan Bekerman, PC: Amanda Cameron	Feature Jan 2007-Mar 2007	Darius Films/ Buck Productions
Assistant Production Coordinator	The Call Exec. Producer: Bernard Zukerman LP/PM: Ted Miller, PC: Lisa Perone	TV Pilot Sept 2006-Oct 2006	CBC/Muse Ent
Assistant Production Coordinator	Victor: The Victor Davis Story* Exec. Producer: Bernard Zukerman LP/PM: Ted Miller, PC: Lisa Perone (*nominated for 5 Gemini awards)	MOW July 2006-Sept 2006	CBC/Muse Ent
Production Assistant	Stir of Echoes: Homecoming (aka "The Dead Speak") Producers: Phil Stilman, Claire Welland PM: Lisa Gilbert Thomas, PC: Kim Bradley APC: Basil Person	TV Movie July 2006 (2 weeks)	Lionsgate Ent

Production Assistant	Away From Her* Exec Producer: Atom Egoyan Producers: Danny Iron, Simone Urdl, Jennifer Weiss Co-Producer: Victoria Hirst PM: Ted Miller, PC: Lisa Perone APC: Jules Periera (*nominated for 2 Academy Awards)	Feature Feb 2006-Apr 2006	The Film Farm/ Foundry Films
Production Assistant	Killshot Producer: Richard Gladstein Co-Producers: Jim Powers, David Webb PM: Ted Miller, PC: Marie Claude Harnois APC: Cheryl Francis, TC: John "JT" Thomas PS: Eleanor Mendes	Feature Aug 2005-Feb 2006	Weinstein Company
Production Assistant	Silent Hill Exec. Producer: Andrew Mason, Producers: Samuel Hadida, Don Carmondy PM: Deb LeFaive APM: Lisa Gilbert Thomas PC: Melissa Girotti APC: Claire Smith (Matthews) PS: Stephanie Holinski 2 nd Unit PC: Alice Foster 2 nd Unit APC: Jill Ordowich.	Feature July 2005-Aug 2005	Tri-Star/Davis Films
Other Qualifications	10 years experience as a freelance graphic artist & photographer 2.5 years experience as the assistant business agent at DGC Ontario Previous experience teaching production paperwork @ Fanshawe College, 2008 Previous experience as a producer, production manager & production coordinator Previous experience as a non union assistant director Previous experience as a talent agent Previous non-union experience in the art dept as a set dresser, painter & props builder Previous experience budgeting & some accounting skills Previous experience booking travel for executives, musicians, cast & crew Previous experience w/ Fox Travel (Including TA's) Previous experience coordinating purchases in an art department Previous experience running a shipping department & using custom brokers Some experience with clearances & product placement Very comfortable training staff Very computer proficient. Adobe products, Movie Magic, Final Draft, MS Office Mac & PC friendly. Kit: MacBook Pro, Canon Digital Rebel XTi Strong organization skills, and a very good attention to detail Able to relocate & travel, valid passport Voting member of the CFTPA, through Torch Head Productions		
Education	1997-1999: Confederation College, Thunder Bay, ON. - Dipolma in Film Production		